

The Annual Meetings Employment Center will provide employers and job candidates with interview facilities, a message service, current job listings, and candidate credentials for review.

Candidate Services

All registered candidates receive:

- Annual Meetings edition of *Employment Listings*.
- Opportunity to file a CV for employer review.
- Access to the Employment Center message system to send and receive confidential communication with registered employers.
- Use of a drop-box to leave employers requested documents.

All candidates have the option of submitting a CV to the Employment Center. Candidates who would like their CVs files in the binders onsite must be registered for the Employment Center by October 24th.

Organized by job classification, the online CVs are available to employers electronically through January 31, 2012, and onsite at the Annual Meetings Employment Center. Onsite registrants and those who do not upload their CV by the deadlines may bring two copies to the Employment Center to be filed alphabetically.

Candidate Fees

- Preregistration: \$25
- Onsite registration: \$50

Employer Services

All registered employers receive:

- Use of the Interview Hall and the ability to invite any Annual Meetings registrant to an interview.
- Placement of job advertisement in the Annual Meetings edition of *Employment Listings*, available onsite to all candidates.
- Icon next to online advertisement indicating that the position is registered for the Employment Center.
- Access to candidate CV at the Employment Center and online August 15, 2011, through January 31, 2012.
- Access to the Employment Center message system to send and receive confidential communication with registered candidates.
- Ability to reserve a Private Interview Room for an additional fee.

Employers who register onsite will not be able to reserve Private Interview Rooms or Interview Hall space prior to arriving onsite.

Employer Fees

- First job: \$275 (\$325 onsite)
- Each additional job: \$60 (\$85 onsite)

Advertising a Job

In order to ensure the widest possible pool of candidates, all jobs registered with the Employment Center must be advertised for at least 30 days and at least one of these days must fall within the 60-day period before the Annual Meetings. The fee for the advertisement is not included in the Employment Center registration fee. To place an ad, [click here](#) .

Registration

Employment Center registration for candidates is currently open through the Annual Meetings registration system. Employers register for the 2011 Employment Center through [their institutional account](#)

. Candidates register for the 2011 Employment Center through their Annual Meetings registration. Registration for employers and candidates closes on October 24.

Questions?

<http://www.aarweb.org/jump/employmentcenter>

Phone: 1-404-727-3059

E-mail: This e-mail address is being protected from spambots. You need JavaScript enabled to view it

Employment Center Hours of Service

Friday, November 18.....7:00 PM–9:00 PM

Saturday, November 19.....8:00 AM–7:00 PM

Sunday, November 20.....8:00 AM–7:00 PM

Monday, November 21.....8:00 AM–7:00 PM